

FATHER ROBERT V. CARNEY
**Performing
Arts Center**
WENDY JOY LINDSEY THEATER



Rental Information & Technical Specifications



Updated 9/3/17



Table of Contents

General Information.....	3
About Pius XI Catholic High School.....	3
About the Father Robert V. Carney Performing Arts Center.....	3
Location.....	3
Staff & Contacts.....	3
Rental Rate Sheet.....	4
Standard Rental Rates.....	4
Event Management Fee.....	4
Deposit.....	4
Insurance.....	4
Additional Fees.....	4
Cancellation Policy.....	4
Stage Dimensions.....	5
Rigging.....	5
Load In and Load Out.....	5
Lighting & Electrics Equipment.....	6
Standard Lighting Package.....	6
Control Equipment.....	6
Electrical Power Tie-ins (Road Boxes).....	6
Screen & Projection.....	6
Additional Lighting Equipment.....	6
Miscellaneous Electrics Information.....	6
Sound Equipment.....	7
Microphones, Stands, and Speakers.....	7
E-coustic (LARES) System.....	7
Control & Playback Equipment.....	7
Production Communications.....	7
Additional Sound Equipment.....	7
Dressing Room.....	8
Orchestra Pit.....	8
Orchestra Equipment.....	8
Ticketing & Front of House Services.....	9
House Management and Ushers.....	9
Lobby Setup.....	9
Art Galleries.....	9
Ticketing.....	9
Additional Amenities.....	10
Black Box Theater.....	10
Break-out Spaces.....	10
Catering & Concessions.....	10
Wi-Fi.....	10
Theater Seating Chart.....	11
Campus Map.....	12

General Information

About Pius XI Catholic High School

Pius XI Catholic High School welcomes a diverse community of students into our care. Inspired by our Catholic values, we prepare our students for higher education and lead them toward lives guided by faith, driven by compassion, formed by scholarship, and prepared to engage the world.

About the Father Robert V. Carney Performing Arts Center

Established in 2012, the Father Robert V. Carney Performing Arts Center is a community-based presenting organization located on the campus of Pius XI Catholic High School. The mission of the Father Carney Center is to present outstanding performing arts, visual arts and arts education programs reflective of Milwaukee's diverse communities and the mission of Pius XI Catholic High School. A central part of the mission is to introduce young people to the performing arts and visual arts, enhance their creativity and expose them to new experiences and ideas.

Inside the Father Carney Center, both the Carron Family Gallery and the Joseph and Harriet Kern Gallery display work by outstanding Pius XI students and alumni. The 500-seat Wendy Joy Lindsey Theater features concerts and plays by students in the Pius XI Performing Arts Program and performances by exceptional artists from the Milwaukee community and beyond.

Location

The Father Robert V. Carney Performing Arts Center is located on the southeast end of the Pius XI Catholic High School campus, 135 N. 76th Street, Milwaukee, WI 53213. The campus is conveniently located between Bluemound Road and I-94 and has an extensive on-site parking lot.

Staff & Contacts

Ticket Office & General Information	414.290.0204	pacinfo@piusxi.org
Patrick Schley, Theater Manager	414.290.7454	pschley@piusxi.org
Terry Harvey, Facility Manager/Technical Director	414.290.8192	tharvey@piusxi.org
Bunzel's Catering (Exclusive Catering Provider)	414.873.7960	info@bunzels.com
Dan Bunzel, Last Call Beverages (Bar Service)	414.617.9175	dan@lastcallbeverages.net
Main School Switchboard	414.290.7000	
FAX	414.290.8115	
PAC Website		www.piuspac.org

Rental Rate Sheet

Standard Rental Rates

All rates are subject to change.

- Performances: \$1,500/day + hourly stagehand labor rate
- Rehearsals:
 - Up to 4 hours: \$400 + hourly stagehand labor rate
 - 4 to 8 hours: \$700 + hourly stagehand labor rate

Nonprofit organizations or organizations represented by Pius XI alumni may receive a discounted rate.

The hourly stagehand labor rate is:

- \$20/hour Monday through Thursday
- \$25/hour Friday through Sunday

At least one of our resident stagehands is required to be on premises whenever our production equipment is being operated.

Event Management Fee

Should your event require additional pre-planning meetings, paper tech, production meetings, etc., an Event Management fee of \$350.00 will be added to cover up to 5 hours of such meetings. After 5 hours, an hourly rate will apply.

Deposit

A non-refundable deposit of \$500.00 is due upon receipt of a rental contract.

Insurance

All renters must carry, at their own cost and expense, liability insurance of at least \$1,000,000 to cover all claims, losses, and damages arising of the use of the premises. Renters must provide PAC Management with a certificate of such insurance policy prior to the first rehearsal or performance date(s). Pius XI Catholic High School must be named as “Additional Insured.”

Additional Fees

- If using our baby grand piano, an additional fee of \$150.00 will be added.
- The use of breakout spaces may be subject to an additional rental charge and/or custodial fee.
- In the event that it is deemed necessary by PAC management, renter shall be responsible for the cost of school security personnel.

Cancellation Policy

In the event that there is a cancellation by the renter, a processing fee (in addition to the Deposit) will be charged to renter using the following rate schedule:

- \$50 for cancelling within 60-89 days before the first Performance Date(s)
- \$100 for cancelling within 31-59 days before the first Performance Date(s)
- \$250 for cancelling within 30 days before the first Performance Date(s)

Stage Dimensions

- Stage depth plaster line to scrim: 22 feet
- Stage width (including wings): 77 feet
- Proscenium opening: 32 feet wide x 18 feet tall
- Pit cover depth (becomes stage apron): 10 feet
- Height from deck to grid: 36 feet

Rigging

The stage rigging includes:

- Main drape – dark blue velour
- 4 legs – black
- 4 borders – black
- 3 electrics
- 1 upstage traveler

All available line sets are in use by soft goods. Soft goods can be taken down to rig additional drops, but only by our in-house technical staff. A specific line schedule is available upon request.

Load In and Load Out

Please see the campus map on page 12 for further information.

Equipment, scenery, etc. can be loaded in to the scene shop through an overhead door (5'10" wide x 12' tall) next to Door #16 on the south-facing exterior wall of the PAC, off of the parking lot. The overhead door is street-level and requires stairs to enter the shop.

All scenic elements loaded through the shop must be able to fit through an opening 4' wide x 7' tall in order to move onto the stage.

Additionally, instruments or other gear may also be loaded in to the theater lobby through Door #15. Stairs are required to enter the lobby from this door.

Alternatively, a street-level loading dock is available on the northwest side of the building, off of 77th and Stevenson streets (Door #9). A passenger elevator near the dock can be used to bring equipment to the front of house area on the 2nd floor.

Based on the needs of your particular event, our technical staff will advise you which loading area will work best. Due to building security policies, all loading and unloading must first be cleared with the Facility Manager/Technical Director.

Lighting & Electrics Equipment

Standard Lighting Package

The following equipment is standard for the Wendy Joy Lindsey Theater:

- 14 – Source Fours
 - Available lens tubes: 36° (4); 19° (10); 10° (2)
- 11 – Par 64
- 4 – Ellipsoidals (6x12)
- 4 – Ellipsoidals (6x9)
- 16 – Source Four Pars (narrow, wide, and extra wide lenses available)

Control Equipment

The theater uses an ETC Ion light board which also has a wireless remote focus unit. The light board can be set up either in the control booth on the 3rd floor or in the back of house.

Electrical Power Tie-ins (Road Boxes)

- Stage Left: 200 amp – 3 phase
- Stage Right: 100 amp – 3 phase

Screen & Projection

There is a 22' x 12' motorized front projection screen located at the plaster line. The screen can be lowered and raised in approximately 1 minute using either a control box located off-stage left or a remote control unit.

We have the ability to project on the screen using a projector located in Row A (requires the use of 4 audience seats). DVD, Blu-Ray, or Computer playback is available. We can also project on the upstage scrim from the edge of the stage.

Additional Lighting Equipment

Additional equipment may be available based on the needs of the event and in-house schedules. The renter may also bring in additional lighting equipment at their own expense. We have relationships with local production rental firms and can help make those connections if needed.

Miscellaneous Electrics Information

A 30-foot JLG man lift is available for light hangs.

The lighting truss above the audience can be lowered and seating can be removed for hanging instruments.

No haze or other atmospheric effects may be used in the theater due to the nature of our fire alarm system.

Sound Equipment

Microphones, Stands, and Speakers

The following equipment is generally available in the Wendy Joy Lindsey Theater:

- 6 – Audio Technica shotgun mics
- 20 – Shure SM58 mics
- 4 – Shure Beta 87 Condenser mics
- 4 – Shure ULX wireless mics (handheld or lavalier)
- Various lengths and quantities of XLR and 1/4" audio cable
- 2 – QSC K10 powered speakers
- 16 – straight microphone stands
- 6 – boom microphone stands
- Audio snakes – maximum 64 input channels

E-coustic (LARES) System

The theater features an E-coustic system which electronically changes the acoustics of the room. It can also be used as reinforcement for a traditional sound system.

Control & Playback Equipment

We use a Yamaha CL3 digital mixer, which can be set up either in the control booth on the 3rd floor or in the back of house. A Denon combo CD & cassette playback unit is available, or we can patch in from an external computer or MP3 player.

Production Communications

Five wired ClearCom headsets and control packs can be set up in the following locations:

- Stage Left & Stage Right wings
- Orchestra pit
- Back of house
- Control booth

Wired telephones are located backstage, in the ticket office, and the theater management office.

Additionally, Pius XI utilizes a Kenwood two-way radio system campus-wide. Depending on the timing and needs of your event, two-way radios may be available for communication with production, house management, and other staff.

Additional Sound Equipment

Additional equipment may be available based on the needs of the event and in-house schedules. The renter may also bring in additional sound equipment at their own expense. We have relationships with local production rental firms and can help make those connections if needed.

Dressing Room

A large chorus dressing room and green room area is available that can accommodate anywhere between 1 and 25 people. Six mirror stations are generally available at any given time. Partitions separate individual mirror stations. The green room includes one single-stall restroom. Additional “backstage” restrooms are located just down stairs from the main dressing room.

The green room includes a small separate wig/wardrobe space which can also be configured as an additional private dressing area.

The Student Union offers additional dressing or “holding” space for larger groups as well as access to additional restrooms. The use of this space may require additional rental/cleaning charges.

Orchestra Pit

The orchestra pit is 10’ deep x 44’ wide, and is accessible through the student union on the 1st floor or a lift off-stage left. The pit can only be used with the pit cover off.

Orchestra Equipment

The following equipment is owned by Pius XI Catholic High School and may be available for use in the theater. Due to the needs of the school some equipment may not be available on a given date.

- 40 musician chairs & music stands (black)
- 6 choral risers
- Yamaha baby grand piano w/ padded piano bench
- Conductor podium – 3’ x 3’ x 10”

Additional instrumental equipment may be available based on the needs of the event and in-house schedules.

Ticketing & Front of House Services

House Management and Ushers

Included in the rental costs for all public events is a staff House Manager and volunteer ushers. It is the responsibility of house management to ensure the safety and comfort of all patrons. Due to school policies, internal staff or volunteers are needed whenever members of the public are in the building to staff certain areas. Once a rental contract is solidified, house management will work with the renter to determine specific volunteer needs. The renter may also choose to provide their own volunteers for certain tasks as agreed by PAC Management.

Lobby Setup

The theater lobby can also be used as a pre-function area. Five six-foot tables are available for displays, concessions, etc. House Management will work with renters on specific lobby setup arrangements.

Art Galleries

The Carron Family Gallery and Joseph & Harriet Kern Gallery are located within the theater lobby. The Pius XI Visual Arts department curates the galleries and shows rotate two to three times per academic year. Art exhibitions feature the work of distinguished Pius XI alumni who are professional visual artists.

Ticketing

The Father Carney Center utilizes a professional electronic ticketing system which can be made available for your event. Tickets sold by the Father Carney Center will be available online at www.piuspac.org, by phone at 414.290.0204 and through OvationTix at 866.811.4111, and for walk-up sales on the day(s) of your event. If using our ticketing services, the Father Carney Center will be the exclusive distributor of tickets for the event. Anyone presenting a ticket not issued by the Father Carney Center will be denied entry. When our ticket system is utilized, we will provide trained staff or volunteers to handle walk-up ticket sales.

While there is no specific charge for using the ticket system, we are assessed per-ticket fees by our ticketing vendor based on the face value of the ticket which will be passed along to the renter. Additionally, patrons are charged a \$3.50 per order administrative fee for advance (phone/online) sales.

Events can be set up for general admission or assigned seating. We also have the capability for “tiered” ticket pricing where closer seats are priced more than seats that are further back. Seating capacity is 493 with 6 ADA-accessible wheelchair positions. Four seats are made unavailable if the light and/or sound board is in the back of the house. Four additional seats are made unavailable if a projector is used.

Due to building safety and security procedures, all attendees, regardless of age, must have a ticket. If you opt out of using our ticketing system, you agree to provide a physical ticket to all members of the public attending the event, or to otherwise check in all attendees as they enter the building. House management will request a total count of all event attendees once the performance begins.

Additional Amenities

Black Box Theater

Our intimate, flexible 90-seat Black Box Theater is located on the 5th floor of the school building and is perfect for smaller performances and meetings. Limited production and AV support is available for this space, which is also a working classroom. The fee breakdown for the Black Box Theater is as follows:

- Up to 4 hours: \$200
- 4 to 8 hours: \$500
- Hourly stagehand labor rate applies if a stagehand is deemed necessary by PAC Management.

Break-out Spaces

Multiple break-out spaces may be available throughout the campus, depending on the timing of your event and in-house needs. Additional rental charges and/or custodial fees may apply.

- Student Union (Cafeteria) – capacity 300, multiple configurations
- Chapel – capacity 150
- Learning Commons – capacity 100
- Multi-Purpose Room 234 – capacity 25
- Digital Distance Learning Classroom 234 – capacity 20
- Conference Room 208 – capacity 18
- Theater Management Office Conference/Hospitality Room – capacity 6

Other classrooms and seminar rooms may be available in addition to the above.

Catering & Concessions

We are pleased to offer exclusive catering services through our partner Bunzel's Catering. They have earned the distinction of being a finalist for The Milwaukee Journal/Sentinel Top Choice for Catering as we all as off the chart user review ratings on Yelp and Google. Bunzel's offers everything from simple continental breakfasts, box lunches, and picnics to complete themed hot or cold buffets and formal appetizer stations. Bunzel's has a wealth of experience of working within all budgetary levels and space requirements. Please take some time to look at their catering offerings at www.bunzels.com/catering or give them a call at 414.873.7960 to have them customize a masterpiece for you. If your event also requires alcoholic beverages please contact Dan Bunzel through Last Call Beverages at 414.617.9175 or dan@lastcallbeverages.net.

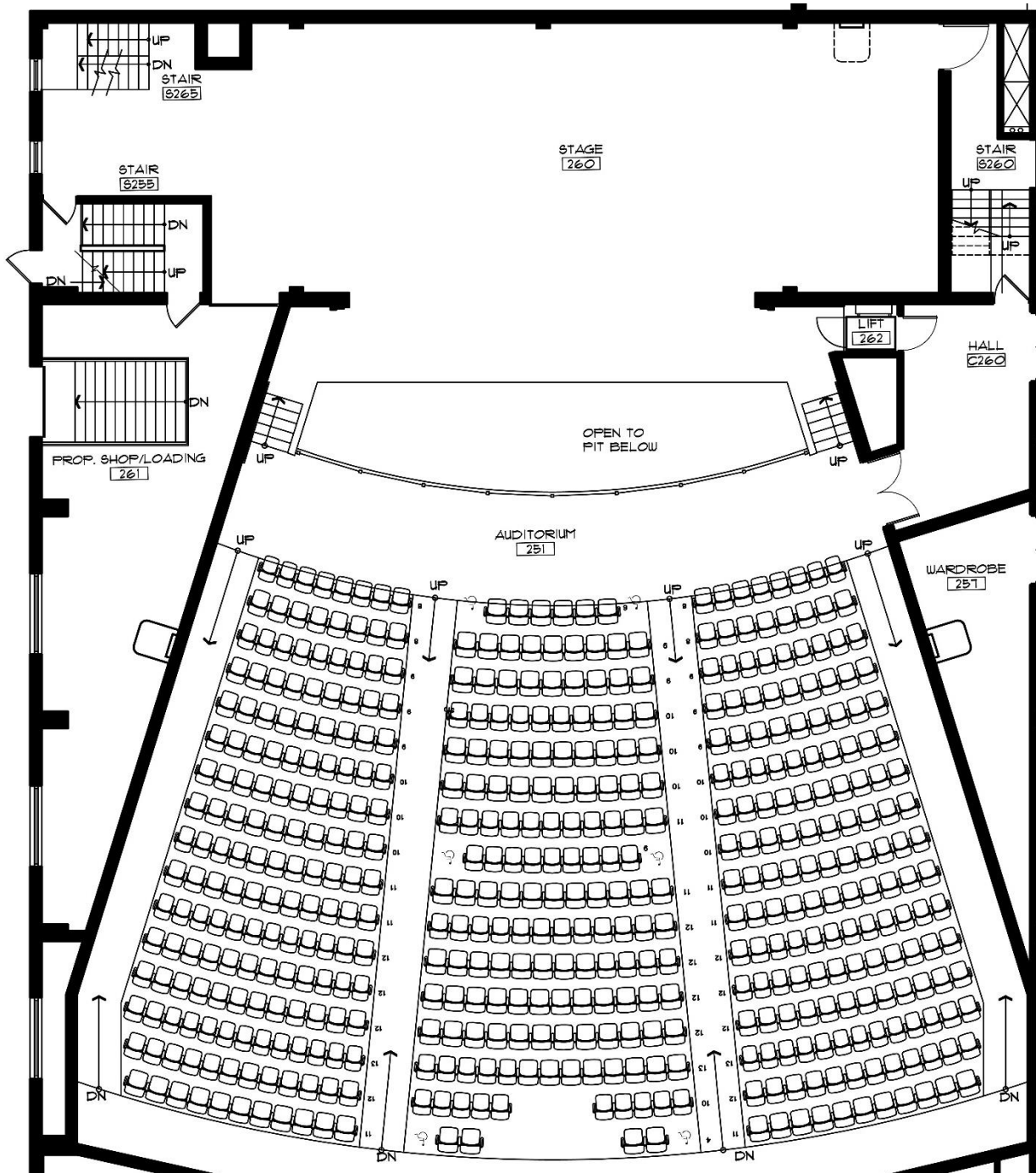
Please note that no food and beverage is permitted in the Wendy Joy Lindsey Theater, with the exception of bottled water.

Outside food and beverage may be brought in only at the discretion of PAC Management.

Wi-Fi

Wireless internet access is available throughout the campus. All users are subject to the Pius XI Technology Use Policy.

Theater Seating Chart



Campus Map

